

resource allocation plan

Classification: **Internal**

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| Version | Approved By | Owner | Date Last Updated | Review Frequency | Next Review | Comments |
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Contents

[Resource Allocation Plan 2](#_Toc168930635)

[1. Introduction 2](#_Toc168930636)

[2. Financial Resources 3](#_Toc168930637)

[Budget Allocation 3](#_Toc168930638)

[3. Human Resources 2](#_Toc168930639)

[Roles and Responsibilities 2](#_Toc168930640)

[4. Technical Resources 2](#_Toc168930641)

[Hardware 2](#_Toc168930642)

[Software 2](#_Toc168930643)

[5. Training and Awareness 3](#_Toc168930644)

[Training Programs 3](#_Toc168930645)

[Awareness Campaigns 3](#_Toc168930646)

[6. Review and Approval **Error! Bookmark not defined.**](#_Toc168930647)

[7. Comments 3](#_Toc168930648)

# Resource Allocation Plan

## Introduction

This document outlines the resources required for the effective implementation, maintenance, and continual improvement of the Information Security Management System (ISMS) as per ISO 27001 requirements for the period [xxxxxx] to [xxxxxx].

## 

## Human Resources

### Roles and Responsibilities

* **Information Security Manager**:
  + Role: Oversee the ISMS, conduct risk assessments, and manage audits.
  + Allocation: [Full-time/Part-time]
* **IT Security Team**:
  + Role: Implement security controls, monitor systems, and respond to incidents.
  + Allocation: [Number of team members, Full-time/Part-time]
* **Internal Auditor**:
  + Role: Conduct internal audits and report findings.
  + Allocation: [Full-time/Part-time]
* **External Consultants**:
  + Role: Provide expertise and advice on ISO 27001 compliance.
  + Allocation: [Number of days/month]

## 

## Technical Resources

### Hardware

* **Servers**: [Details, quantity]
* **Backup Devices**: [Details, quantity]
* **Network Security Devices**: [Details, quantity]

### Software

* **Security Software**: [Details, licenses required]
* **Monitoring Tools**: [Details, licenses required]
* **Incident Response Tools**: [Details, licenses required]

## 

## Training and Awareness

### Training Programs

* **Initial Training**: For new employees, covering ISMS policies and procedures.
* **Ongoing Training**: Regular updates and refresher courses for all staff.
* **Specialised Training**: For IT staff and security teams on advanced topics.

### Awareness Campaigns

* **Monthly Newsletters**: Covering security tips and updates.
* **Quarterly Workshops**: Interactive sessions on current security threats and best practices.

## 

## Financial Resources

### Budget Allocation

* **Initial Setup**:
  + Hardware: £[Amount]
  + Software: £[Amount]
  + Consultancy: £[Amount]
  + Training: £[Amount]
* **Ongoing Maintenance**:
  + Annual Security Audits: £[Amount]
  + Subscription Fees for Security Tools: £[Amount]
  + Staff Training: £[Amount]

## Comments

* [Any additional notes or comments regarding resource allocation]

# Costs

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Description | Month 1 | Month 2 | Month 3 | Month 4 | Month 5 | Month 6 | Month 7 | Month 8 | Month 9 | Month 10 | Month 11 | Month 12 | Totals |
| People Resources | | | | | | | | | | | | | |
| Project Support | £ 500 | £ 3,000 | £ 3,000 | £ 3,000 | £ 3,000 | £ 3,000 | £ 3,000 | £ 3,000 | £ 3,000 | £ 3,000 | £ - | £ - | £ 27,500 |
| Consultancy | £ - | £ 6,000 | £ 7,000 | £ - | £ - | £ - | £ - | £ 7,000 | £ 7,000 | £ - | £ - | £ - | £ 27,000 |
| Training | £ - | £ 2,500 | £ 2,500 | £ 2,500 | £ 2,500 | £ 2,500 | £ 2,500 | £ 2,500 | £ 2,500 | £ 2,500 | £ - | £ - | £ 22,500 |
|  |  |  |  |  |  |  |  |  |  |  |  |  | £ - |
| Total People | £ 500 | £11,500 | £12,500 | £ 5,500 | £ 5,500 | £ 5,500 | £ 5,500 | £12,500 | £ 12,500 | £ 5,500 | £ - | £ - | £ 77,000 |
| Hardware | | | | | | | | | | | | | |
| Test Environment | £ 500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 17,000 |
| Pre-Prod Environment | £ - | £ - | £ - | £ - | £ 1,500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 12,000 |
| Production Environment | **£ -** | **£ -** | **£ -** | **£ -** | **£ -** | **£ -** | £ 1,500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 9,000 |
|  |  |  |  |  |  |  |  |  |  |  |  |  | £ - |
| Total Hardware | £ 500 | £ 1,500 | £ 1,500 | £ 1,500 | £ 3,000 | £ 3,000 | £ 4,500 | £ 4,500 | £ 4,500 | £ 4,500 | £ 4,500 | £ 4,500 | £ 38,000 |
| Sofware | | | | | | | | | | | | | |
| Application A | £ - | £ - | £ 600 | £ - | £ - | £ 600 | £ - | £ - | £ 600 | £ - | £ - | £ 600 | £ 2,400 |
| Application B | £1,000 | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £ 1,000 |
| Application C | £ 200 | £ 200 | £ 200 | £ 200 | £ 200 | £ 200 | £ 200 | £ 200 | £ 200 | £ 200 | £ 200 | £ 200 | £ 2,400 |
|  |  |  |  |  |  |  |  |  |  |  |  |  | £ - |
|  |  |  |  |  |  |  |  |  |  |  |  |  | £ - |
| Total Software | £1,200 | £ 200 | £ 800 | £ 200 | £ 200 | £ 800 | £ 200 | £ 200 | £ 800 | £ 200 | £ 200 | £ 800 | £ 5,800 |
| Third Parties | | | | | | | | | | | | | |
| Vulnerability scans |  |  |  |  |  |  |  |  |  | £ 5,000 |  |  | £ 5,000 |
| Security tests |  |  |  |  |  |  |  |  |  |  | £ 7,800 |  | £ 7,800 |
| **Audit costs** |  |  |  |  |  |  |  |  |  |  |  | £ 8,000 | £ 8,000 |
| Third Parties Total | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £ 5,000 | £ 7,800 | £ 8,000 | £ 20,800 |
| Others | | | | | | | | | | | | | |
| Travel |  |  |  |  | £ 500 |  |  |  | £ 500 |  |  |  | £ 1,000 |
|  |  |  |  |  |  |  |  |  |  |  |  |  | £ - |
|  |  |  |  |  |  |  |  |  |  |  |  |  | £ - |
| Others Total | £ - | £ - | £ - | £ - | £ 500 | £ - | £ - | £ - | £ 500 | £ - | £ - | £ - | £ 1,000 |
| Total Monthly Spend | £2,200 | £13,200 | £14,800 | £ 7,200 | £ 9,200 | £ 9,300 | £10,200 | £17,200 | £ 18,300 | £ 15,200 | £ 12,500 | £ 13,300 | £142,600 |
| Total Budget Spend | **£2,200** | **£15,400** | **£30,200** | **£37,400** | **£46,600** | **£55,900** | **£66,100** | **£83,300** | **£101,600** | **£116,800** | **£129,300** | **£142,600** |  |